RAiNA RAINSCREEN ASSOCIATION IN NORTH AMERICA

RAiNA Residential Committee
Installer Site Reference Manual for Residential Rainscreens

Response to Requests for Information (RFI)

Thank you to all who submitted questions during the RFI period for the **RAiNA Residential Committee Installer Site Reference Manual for Residential Rainscreens**. Below are the responses to the submitted questions, as previously stated to be provided by May 23, 2025.

Q: Will this be a digital product vs. a printed manual?
A: The goal is to create a digital manual that also prints cleanly and professionally for those who prefer a hard copy.

Q: Please estimate the number of steps and/or images that will be included in the training materials
A: We currently have 20–25 details, with the potential to increase to up to 50, depending on the final content.

Q: Please provide the contact information for the individual who should receive the proposal.
A: Email the proposal to: admin@rainscreenassociation.org, attention: Jenna Xec and Laverne Dalgleish.

Q: Does the committee have a preferred page limit or target page range for the manual?
A: We do not have a finalized page count for the manual. However, we anticipate 15–30 pages of technical narrative, plus additional detail pages. The focus is on concise, clear content rather than length. Please refer to the examples in the RFP for guidance.

Q: Has the Residential Committee pre-determined the number of assembly variations that will be addressed by the guide? If so, how many assembly variations are intended to be covered?
A: We currently have 20–25 details, with the potential to increase to up to 50, depending on the final content

Q: Who will be responsible for revising the previously developed visuals/details when changes to these assets are necessary to align with the manual content? For example, an air barrier (in addition to a water barrier) installation is described in the manual; however, the existing detail/visual does not describe or demonstrate air control layer continuity?
A: RAiNA will be responsible for reviewing changes and creating or updating details to ensure alignment with the technical narrative. For major changes recommended by the consultant, the working group will review and provide revised details as needed.

Q: What program was used to produce the previously developed details? Will source files be provided for all previously developed details?
A: Details are currently being created in SketchUp, and source files will be shared with the selected consultant.

Q: RAiNA provide a branded template for use with the project, or will the vendor create one based on RAiNA's brand guidelines?
A: RAiNA will provide the selected consultant with a branded template for use in the project.

Q: What language(s) will the final document need to be produced in? Does RAiNA need support with translation and/or technical quality review of materials if translated by a non-technical audience?
A: Bidders may include breakout pricing for translation services, though it is not a requirement in the current RFP.

Q: What are the accessibility requirements of the installer manual?
A: The installer manual should be designed to be clear and easy to understand for all users, following general accessibility best practices to ensure readability and usability.